



ST. JAMES' PRESCHOOL
8 Cornwall St., N.W.
Leesburg, VA 20176
(703) 777-8439

APPLICATION FOR EMPLOYMENT

Please attach a copy of your resume' to this application

Date of Application _____

School Year: 2025/26

Position applied for _____

Name _____

Address _____ (Last) _____ (First) _____ (Middle) _____
City _____ State _____ Zip Code _____

Telephone _____ - _____ - _____ Social Security Number _____

Have you ever been convicted of a felony or been involved with a child abuse or neglect court action or official investigation? YES ____ NO ____

If yes is checked, please explain:

List any memberships in church, community, or professional organizations:

Give the names, e-mail addresses, and phone numbers of three (3) references who are not related to you:

1) Name: _____ Email: _____

Phone: _____ Relationship to you: _____

2) Name: _____ Email: _____

Phone: _____ Relationship to you: _____

3) Name: _____ Email: _____

Phone: _____ Relationship to you: _____

Why would you like to teach/work at St. James' Preschool?

What would you bring to St. James' preschool? (please list any special skills, licenses/certifications, or specific qualifications relevant to position) _____

EDUCATION BACKGROUND

College	Location	Dates	Major	Degree
High School	Location	Dates	Program	Graduation Date

SPECIAL ORGANIZATIONS/HONORS OR TRAINING:

EMPLOYMENT HISTORY *(most recent first)*

1. Position _____ Dates _____
Duties _____

Employer _____
Address/URL _____
Supervisor _____ Phone _____ - _____ - _____
E-mail _____
2. Position _____ Dates _____
Duties _____

Employer _____
Address/URL _____
Supervisor _____ Phone _____ - _____ - _____
E-mail _____
3. Position _____ Dates _____
Duties _____

Employer _____
Address/URL _____
Supervisor _____ Phone _____ - _____ - _____
E-mail _____

**We are a Christian Preschool where Christian stories, values and love of God are taught,
Providing children with a creative learning experience in a Christian atmosphere of love and acceptance.**

Please tell us a little about how you will you convey these principles to our students and their families?

By signing this application, you are certifying that all the information is true and correct. Any discrepancies could cause your application or employment to be denied.

Signature

Date

SjpEmpApp2025